

9/30/09 Financial Report Summary for SS Board

For presentation at 10/20/09 SS Board meeting

Official Financial Report by McFadyen & Sumner CPA, received October 16, 2009

This Summary is prepared by the SS Executive Director for the use of the Board. It is not intended to be a substitute for the full report submitted by M&S, but to assist SS Board members in understanding and interpreting the M&S report. [Staff notes are highlighted in blue.](#)

Page 1: McFadyen & Sumner “Client Letter” to SS Board of Directors

This **Client Letter** is included with every monthly “Compilation Report” submittal from M&S. Similar language is used by M&S to all other clients receiving a “Compilation Report” level of service.

“**Management**” is the SS Executive Director.

“**Users**” are the SS Board of Directors.

“**Omitted disclosures**” – these are long narrative descriptions of accounting practices, i.e., depreciation schedules, that are not included in a “Compilation Report.”

“**Statement of cash flows**” – this is provided to the SS Board of Directors by the SS Executive Director.

“**Compilation**” - the 3 levels of service that accountants typically provide are compilation, review and audit. Compilations are the lowest level of service. SS pays approximately \$2,400 annually for the monthly M&S Compilation Reports, or “compilation” level of service.

“**Not independent with respect to the entity**” – SS also uses M&S services for payroll, accounts payable and IRS form 990 preparation. We pay approximately \$3,500 annually for these services. If a financial audit of SS were required, M&S could not perform an independent financial audit because they are also providing these other services.

Page 2: Statement of Financial Position

Assets (includes Current, Fixed and Other Assets)	22,506.26
Liabilities and Net Assets (includes Current Liabilities, Net Assets & Income)	22,506.26

Page 3: Statement of Activities

	September	YTD	Budget
REVENUE	11,889.24	45,552.83	231,000
EXPENSE	(15,521.43)	(43,898.04)	231,000
NET INCOME	(3,632.19)	1,654.79	0

Pages 4-6: General Ledger

Shows fine detail on all activities, and confirms the General Ledger is in balance.

Extraordinary expenses:

- In section 905 at the bottom of page 6, ED Parsons accidentally deposited a \$600 personal check into the SS account, and when the mistake was caught, a reimbursement check for \$600 was written to him.

Pages 7-10: Checkbook Register

Ending balance in First Citizens checking account on 9/30/09: **9,569.26**