

10/31/09 Financial Report Summary for SS Board

For presentation at 12/1/09 SS Board meeting

Official Financial Report by McFadyen & Sumner CPA, received November 24, 2009

This Summary is prepared by the SS Executive Director for the use of the Board. It is not intended to be a substitute for the full report submitted by M&S, but to assist SS Board members in understanding and interpreting the M&S report. [Staff notes are highlighted in blue.](#)

Page 1: McFadyen & Sumner “Client Letter” to SS Board of Directors

This **Client Letter** is included with every monthly “Compilation Report” submittal from M&S. Similar language is used by M&S to all other clients receiving a “Compilation Report” level of service.

“**Management**” is the SS Executive Director.

“**Users**” are the SS Board of Directors.

“**Omitted disclosures**” – these are long narrative descriptions of accounting practices, i.e., depreciation schedules, that are not included in a “Compilation Report.”

“**Statement of cash flows**” – this is provided to the SS Board of Directors by the SS Executive Director.

“**Compilation**” - the 3 levels of service that accountants typically provide are compilation, review and audit. Compilations are the lowest level of service. SS pays approximately \$2,400 annually for the monthly M&S Compilation Reports, or “compilation” level of service.

“**Not independent with respect to the entity**” – SS also uses M&S services for payroll, accounts payable and IRS form 990 preparation. We pay approximately \$3,500 annually for these services. If a financial audit of SS were required, M&S could not perform an independent financial audit because they are also providing these other services.

Page 2: Statement of Financial Position

Assets (includes Current, Fixed and Other Assets)	29,283.69
Liabilities and Net Assets (includes Current Liabilities, Net Assets & Income)	29,283.69

Pages 3-4: Statement of Activities

	<u>October</u>	<u>YTD</u>	<u>Budget</u>
REVENUE	24,058.65	69,611.48	231,000
OTHER INCOME	0	437.05	0
EXPENSE	(17,350.00)	(61,248.04)	231,000
NET INCOME	6,708.65	8,800.49	0

Pages 5-9: General Ledger

Shows fine detail on all activities, and confirms the General Ledger is in balance.

Extraordinary expenses:

- [The Pickin’ on the Porch \\$1321 fundraising expense exceeded the budgeted amount of \\$1200.](#)
- [October’s \\$184 telephone bill exceeded the \\$150 monthly estimate due to a service call on DSL router.](#)