

# Sustainable Sandhills - Program Committee Report

## Program Committee Members:

Steven Singletary (chair)

Jackie Hough

Deb Branson

Jim Matheny

Finley Bryan (volunteer)

Walter White (volunteer)

Melinda Harrington (volunteer)

Faren Wolter (volunteer)

Jon Parsons (SS staff)

## Committee Objectives

- Review current programs, activities, staff/organizational structure, assignments. Make a recommendation for program reorganization, elimination, or addition. Complete by 11/9.
- Incorporate recommendations into 2011 Strategic Plan. Complete by 12/15.
- Develop a process for evaluating new/existing Program opportunities. Complete by 12/15.
- Complete an annual Program Review near the end of each CY for incorporation into the following year's Strategic Plan. Complete in time for incorporation into the Strategic Plan.

## Meeting Record and Plan

8/6: Initial meeting between Steven Singletary and Jon Parsons

9/2, 1-3pm: Committee launch meeting (at SS office)

- Review committee purpose and plan
- Begin review and comment on resources, program/activity evaluations

9/8, 215-4pm: Committee meeting #2 (at Spring Lake Family Resource Center)

- Complete review & comment on program/activity evaluations

9/14: Report to SS Board at Board meeting

## Path Forward

Next meetings - week of 10/4, 10/25:

- Staff incorporates all comments and presents final program/activity evaluations
- Agree on process for evaluating new programs/projects
- Prepares recommendations for Board

11/9: Report to SS Board at Board meeting

Select Committee members to participate on 2011 Strategic Plan Committee

Work to incorporate recommendations into 2011 Strategic Plan during December

## Committee's Current Challenges & Questions

- What are the criteria used to evaluate/compare programs?
- Should the Committee **rank** SS programs?
- The Committee will recommend improvements, reconfigurations, eliminations, consolidations and additions to SS programs.
- Committee agreed to consider and evaluate:
  - All 7 SS programs
  - Community Action Teams
  - Fundraising, PR/Outreach/Communications, and Grantseeking